Pursuant to Articles 13 and 14 of Regulation (EU) 2016/679 – GDPR

Data controller

The data controller is **INTRED S.p.A.**, with registered office in Via Tamburini 1, Brescia, Tax Code 11717020157 and VAT No. 02018740981 (hereinafter also the "Controller"), who can be contacted:

- by email at privacy@intred.it;
- by telephone at 0307280200.

The Controller has appointed a DPO, who can be contacted at rpd@sgsolution.eu.

Categories of data processed

The categories of data processed are the following:

- identification and contact personal data of the person concerned;
- common or special personal data, or personal data relating to criminal convictions, of the person concerned that emerged in the course of the report;
- further common or special personal data, or personal data relating to criminal convictions, shared by the person concerned.

Purposes, legal bases and retention period

Personal data are processed in order to:

- follow up on the report and, in particular, assess whether the reported facts are substantiated, the outcome of the investigations and any measures taken;
- hear the person concerned, also at their request, possibly also through a written procedure by acquiring written observations and documents.

With regard to each of the purposes described above:

- the legal basis is Article 6(1)(c) GDPR, as the processing is necessary for compliance with a legal obligation to which the Controller is subject;
- personal data will be retained for the time necessary to process the report and in any case for no longer than 5 years from the date on which the final outcome of the reporting procedure is communicated.

Consequences of not providing the data

Providing the personal data supplied directly by the person concerned is optional. Not providing such further data does not prevent the report from being examined.

Categories of parties that may process personal data, scope of communication or disclosure

Within the limits of the obligations, tasks or purposes indicated above:

- personal data will be processed exclusively by employees and contractors of the Controller who are specifically authorised, as well as by third parties appointed as Processors pursuant to Article 28 GDPR, in compliance with the law, also with regard to the security measures protecting and safeguarding the data;
- the data will not be disclosed in any way, except with the consent of the data subject.

The list of Processors may be requested by contacting the Controller at the details given above.

The Controller may communicate personal data to third parties, acting as independent controllers, for the sole purpose of fulfilling legal obligations.

Rights of the data subject

The data subject may, at any time, exercise the rights provided for by Regulation (EU) No. 2016/679, and in particular the right:

- to access their personal data;
- to obtain the rectification or erasure of such data or the restriction of the processing concerning them;
- to object to the processing, where the Controller pursues its own legitimate interest;
- to data portability, where applicable;
- to withdraw consent, where applicable: the withdrawal of consent does not affect the lawfulness of the processing based on the consent given before its withdrawal;
- to lodge a complaint with the supervisory authority. For Italy, the supervisory authority is the Italian Data Protection Authority (www.gpdp.it).

The rights may be exercised by sending a request to the contact details indicated above.

The above rights cannot be exercised for such time and to such extent as this constitutes a necessary and proportionate measure, pursuant to Article 2-undecies of the Privacy Code, since the exercise of such rights could result in actual and concrete prejudice to the protection of the confidentiality of the identity of the reporting person.

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