Pursuant to Articles 13 and 14 of Regulation (EU) 2016/679 – GDPR

Data controller

The data controller is **INTRED S.p.A.**, with registered office in Via Tamburini 1, Brescia, Tax Code 11717020157 and VAT No. 02018740981 (hereinafter also the "Controller"), who can be contacted:

- by email at privacy@intred.it;
- by telephone at 0307280200.

The Controller has appointed a DPO, who can be contacted at rpd@sgsolution.eu.

Categories of data processed

The categories of data processed relating to the reporting person and, where applicable, to the facilitator are the following:

- identification personal data (e.g. first name, surname, role performed, etc.);
- contact personal data (email, telephone number);
- common or special data and/or information voluntarily shared in the report.

Purposes, legal bases and retention period

Personal data are processed in order to:

1. enable the reporting person to make a report concerning one of the offences provided for by Legislative Decree No. 24/2023;
2. follow up on the report and, in particular, assess whether the reported facts are substantiated, the outcome of the investigations and any measures taken;
3. inform the reporting person of the follow-up that has been given or is intended to be given to the report;
4. inform the reporting person of the reasons why it is necessary to disclose confidential data and/or of the reasons why it is essential, also for the purposes of the defence of the person concerned, to disclose the identity of the reporting person;
5. disclose, with the consent of the reporting person, their personal data for the purposes of the proper handling of the report.

With regard to the purposes described above:

- the legal basis for purposes 1 to 4 is Article 6(1)(c), as the processing is necessary for compliance with a legal obligation to which the Controller is subject;
- the legal basis for purpose No. 5 is Article 6(1)(a), as the processing is based on the consent of the data subject.

Personal data will be retained for the time necessary to process the report and in any case for no longer than 5 years from the date on which the final outcome of the reporting procedure is communicated.

Consequences of not providing the data

Providing the personal data or information indicated as mandatory is necessary to pursue the stated purposes: not providing such data makes the processing impossible. Providing the other personal data is optional.

Categories of parties that may process personal data, scope of communication or disclosure

Within the limits of the obligations, tasks or purposes indicated above:

- personal data will be processed exclusively by employees and contractors of the Controller who are specifically authorised, as well as by third parties appointed as Processors pursuant to Article 28 GDPR, in compliance with the law, also with regard to the security measures protecting and safeguarding the data;
- the data will not be disclosed in any way, except with the consent of the data subject.

The list of Processors may be requested by contacting the Controller at the details given above.

The Controller may communicate personal data to third parties, acting as independent controllers, for the sole purpose of fulfilling legal obligations.

Rights of the data subject

The data subject may, at any time, exercise the rights provided for by the GDPR, and in particular the right:

- to access their personal data;
- to obtain the rectification or erasure of such data or the restriction of the processing concerning them;
- to object to the processing, where the Controller pursues its own legitimate interest;
- to data portability, where applicable;
- to withdraw consent, where applicable: the withdrawal of consent does not affect the lawfulness of the prior processing;
- to lodge a complaint with the supervisory authority. For Italy, the supervisory authority is the Italian Data Protection Authority (www.gpdp.it).

The rights may be exercised by sending a request to the contact details indicated above.

This document is an English translation of the original Italian document and is provided for ease of reference. The translation may contain errors, omissions or inaccuracies. In the event of any discrepancy or inconsistency between this translation and the Italian original, the Italian original shall prevail to the extent permitted by applicable law.